



## Job Application Form

Position Applied for: **Communications and Information Coordinator**

### 1. Personal Information

Name:	
Address:	
Telephone Number:	
Email Address:	

Are you permitted to be employed in the Republic of Ireland?      Yes       No

### 2. Educational Details:

Please provide details of all relevant qualifications, courses, training completed.

Name of Institute	From/To	Qualification: Diploma or Degree

### 3. Employment Details:

Please provide details of past work experience

<b>Dates Employed (From – To)</b>	<b>Employer's Name, address and nature of business</b>	<b>Job Title Description of Duties</b>	<b>Full/Part time</b>	<b>Final Salary</b>	<b>Reason for Leaving</b>

**4. Why do you wish to work for Le Chéile in this position?**

**5. What is your experience of Communications in the context of the Job description for this post?**

**6. What is your experience of Information coordination in the context of the Job description for this post?**

**7. What is your experience of GDPR?**

**8. Please give your understanding of mentoring, youth justice.**

**9. Criminal Convictions**

- Has any action been taken against you or have you been the subject of an investigation in regard to a child/children under the age of 18 Yes  No
- Are you at present the subject of criminal charges or investigation? Yes  No
- Is there anything in you background that would render you unsuitable to work with children? Yes  No

If the answer is 'yes' to any of the above questions, please give details.



Referee 1		Referee 2	
Name		Name	
Organisation		Organisation	
Address		Address	
Telephone Number		Telephone number	
Email		Email	
In what capacity do you know this person?		In what capacity do you know this person?	

**CLOSING DATE: MARCH 4th 2025 AT 5PM**

#### 14. Declaration

I hereby declare that the above statements are true to the best of my knowledge. I understand that any deliberate mis-statement may render me liable to dismissal if employed. I further declare that there is no known reason or event that would render me unsuitable for the post or to work in a youth justice and family support organisation.

**Signature:**

**Date:**

Successful candidates will be asked to supply proof of identity and other appropriate documentation, and be required to complete a Garda Vetting form. All offers of employment are conditional on satisfactory references, and Garda Vetting.

Completed application forms should be emailed to [caroldoyle@lecheile.ie](mailto:caroldoyle@lecheile.ie)

#### Data Protection

By submitting this application form you are consenting to Le Chéile processing the personal data you have provided as per our privacy notice which can be found on our website. Information in your application may be anonymised and used for statistical or equality monitoring