



JOB APPLICATION FORM

MENTOR COORDINATOR DUBLIN NORTH (FIXED TERM)

1. PERSONAL INFORMATION

Name:	
Address:	
Telephone Number:	
Email Address:	

Are you permitted to be employed in the Republic of Ireland? Yes ☐ No ☐

2. EDUCATIONAL DETAILS

Please provide details of all relevant qualifications, courses, and training completed (or in the process of completing).

Name of Institute	From/To	Qualification: Diploma or Degree

3. EMPLOYMENT DETAILS

Please provide details of any work experience which is relevant to the position of Le Chéile Mentor Coordinator:

Dates Employed (From – To)	Employer's name, address and nature of business	Job Title. Description of Duties	Full or Part time	Reason for Leaving

4. Why do you wish to work for Le Chéile in the position of Mentor Coordinator?

5. Please describe how your previous work experience/training would enable you to recruit/manage/train/supervise/support volunteers.

6. Please describe how your previous work experience/training would enable you to work with children and young people in the Justice System.

7. Please describe your experience of working in teams and with other agencies.

8. Please describe your experience of Record Keeping, Reporting & Case Management.

9. Please describe your own work experience/training in relation to the facilitating of parenting programmes

10. Criminal Convictions

- Has any action been taken against you, or have you been the subject of an investigation in regard to a child/children under the age of 18? Yes ☐ No ☐
- Are you at present the subject of criminal charges or investigation? Yes ☐ No ☐
- Is there anything in your background that would render you unsuitable to work with children? Yes ☐ No ☐

If the answer is 'yes' to any of the above questions, please give details.

11. Driving

- Do you have a driving license? Full ☐ Provisional ☐ No ☐
- Do you have any penalty points? Yes ☐ No ☐
If yes, how many? _____
- Do you have your own car, or will you have access to a car for this job? Yes ☐ No ☐

12. Interests

Please give brief details of interests or any voluntary and community work undertaken.

13. Other Information

Please include here any other relevant information in support of your application.

14. References

If your application is progressed beyond the interview stage, we will ask you to provide the details of 2 professional referees whom we will contact. One should be from your current or most recent employer.

15. Declaration

I hereby declare that the above statements are true to the best of my knowledge. I understand that any deliberate misstatement may render me liable to dismissal if employed. I further declare that there is no known reason or event that would render me unsuitable for the post or to work in a youth justice and family support organisation.

Signature: _____ Date: _____

Successful candidates will be asked to supply proof of identity and other appropriate documentation and be required to complete a Garda Vetting form. All offers of employment are conditional on satisfactory references, and Garda Vetting.

Completed application forms should be emailed to caroldoyle@lecheile.ie

Data Protection

By submitting this application form you are consenting to Le Chéile processing the personal data you have provided as per our privacy notice which can be found on our website. Information in your application may be anonymised and used for statistical or equality monitoring purposes.